

Scrutiny Work Programme

Meeting Date	Agenda Item	Background/Description	Lead Officer/ Lead Member
TBC	Step-back review of Covid-19 response and recovery	Workshop on Covid-19 response and recovery.	Specialist (Scrutiny and member development) and Director Strategy and Commissioning
TBC	CIL Update/S106	Verbal update on progress with Community Infrastructure Levy - allocation and prioritisation of the funding. Review of charges associated with administering section 106 agreements.	Case Service Team Leader (Service Delivery)
TBC (on hold due to Covid-19)	Overview of Voluntary sector support and draft Commissioning Model	At the January 2020 meeting of Scrutiny Committee members requested to have input to the draft Commissioning Model to replace strategic grants	Specialist (Strategic Planning)
TBC (on hold due to Covid-19)	Resident Survey	At the March Overview and Scrutiny Committee meeting when the Council performance report was being reviewed there was reference to a resident survey being conducted to capture feedback qualitative information, the survey structure and content will be discussed at this meeting.	Specialist (Performance)
TBC (on hold due to Covid-19)	Quarterly Corporate Performance Reports	The Committee review the Performance Reports on a quarterly basis, they use this tool to ensure Council services are managed well and deliver effectively for local people. The committee use the information to help identify problems and improve services.	Specialist (Performance)

The Somerset Waste Board and Somerset Waste Partnership Forward Plan of key decisions can be viewed at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPIId=196&RD=0>

Agendas and minutes for the Heart of the South West (HotSW) Local Enterprise Partnership (LEP) Joint Scrutiny Committee can be viewed at:

<https://democracy.devon.gov.uk/ieListMeetings.aspx?CId=456&Year=0>

Current Task & Finish Reviews (some have been suspended due to Covid-19)

Date Commenced	Title and Purpose	Members
<i>(reconvened Nov 2020)</i>	Productivity Analysis – understanding the cost of services, products and process.	Robin Bastable, Nicola Clark, Jeny Snell, Brian Hamilton, Crispin Raikes and Gerard Tucker. (with the Income & Opportunities Manager)
TBC	Reviewing the delivery and availability of high speed broadband across the district (with external partners i.e providers)	Cllr Sue Osborne, Cllr Brian Hamilton, with Joe Walsh (ED) and Steph Gold.
TBC	Understand the effect of short term lettings in South Somerset, how to minimise risks and maximise positive economic impact. (Airbnb type rentals) on Tourism, Business Rates, Housing and Regeneration across South Somerset.	Cllr Brian Hamilton, Cllr Nicola Clark
Jan/Feb 2021	SSDC Environment Strategy – 6 month project considering existing energy contracts and recommendations for a new 'green energy' supplier.	Cllr Charlie Hull and, Cllr Sarah Dyke, Cllr Sue Osborne, Cllr Gerard Tucker, Cllr Crispin Raikes, Cllr Robin Bastable (With Lead Specialist Environmental Health and Leisure and Recreation manager)
If you have any suggested topics for Scrutiny Committee to consider please contact Specialist (Members) – stephanie.gold@southsomerset.gov.uk		

Other Scrutiny working groups/workshops

Meeting date	Title	Description	Officers/Members
TBC	Role of Scrutiny & Audit	Refresher on the role of both Scrutiny and Audit, with a clear definition of the lines between the two functions.	All members of Scrutiny and Audit with Specialist Scrutiny and Member development and S105 Monitoring officer.
TBC Postponed due to Covid-19	Role of Scrutiny presentations to area committees	To provide all members with an overview on the role of Scrutiny and invite topics for the workplan	Specialist Scrutiny and Member development with the Chair and vi-ce chairs of Scrutiny committee.
Feb 2021	Environment strategy workshops	Discussion around comms and engagement with both internal and external stakeholders. (Incl member survey)	Cllr Charlie Hull and, Cllr Sarah Dyke, Cllr Sue Osborne, Cllr Gerard Tucker, Cllr Crispin Raikes, Cllr Robin Bastable Lead Specialist Environmental Health and Leisure and Recreation Manager.
April 2021	Planning service	4-month review of progress/milestones achieved as detailed in 'Planning Re-imagined' action plans.	All committee with Lead Specialist Built Environment Director Service Delivery
March/April 2021	Members portal continuous improvement working group	Landing page re-design mock-up approved by committee. Steph to come back to working group with further updates as this work progresses.	All committee with Specialist Scrutiny and Member Development and Digital Specialist Business Relationship and Planning